



Gwasanaeth Democraidd
Democratic Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Cyfarfod / Meeting

PWYLLGOR PENODI PRIF SWYDDOGION
CHIEF OFFICERS APPOINTMENTS COMMITTEE

Dyddiad ac Amser / Date and Time

2:30p.m., DYDD GWENER, 12 GORFFENNAF 2013

2:30p.m., FRIDAY, 12 JULY 2013

Lleoliad / Location

YSTAFELL GLYDER FAWR
SWYDDFEYDD Y CYNGOR/COUNCIL OFFICES,
PENRALLT, CAERNARFON

Pwynt Cyswllt / Contact Point

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PWYLLGOR PENODI PRIF SWYDDOGION
CHIEF OFFICERS APPOINTMENTS COMMITTEE

Aelodaeth/Membership (15)

Plaid Cymru (7)

Y Cynghorwyr/Councillors

Dyfed Edwards Sian Gwenllian

Peredur Jenkins Sedd Wag

Liz Saville Roberts Dyfrig Siencyn

R.H. Wyn Williams

Annibynnol/Independent (4)

Y Cynghorwyr/Councillors

Trefor Edwards Jean Forsyth

Eric M. Jones Angela Russell

Llais Gwynedd (2)

Y Cynghorwyr/Councillors

Alwyn Gruffydd Aeron M. Jones

Llafur/Labour (1)

Y Cynghorydd/Councillor

D. Gwynfor Edwards

Democratiaid Rhyddfrydol/Liberal Democrats (1)

Y Cynghorydd/Councillor

Stephen Churchman

Aelod Ex-officio/Ex-officio Member

Cadeirydd ac Is-gadeirydd y Cyngor/Chairman and
Vice-chairman of the Council

AGENDA

1. CHAIRMAN

To elect a Chairman for 2013/14 following the resignation of Councillor Linda W. Jones as Chairman of the Committee.

2. APOLOGIES

To receive any apologies for absence.

3. DECLARATION OF PERSONAL CONNECTION

To receive any declaration of personal interest.

4. URGENT ITEMS

To note any items that are a matter of urgency in the view of the Chairman for consideration.

5. MINUTES

The Chairman shall propose that the minutes of the meeting of this committee held on 27 June 2013, be signed as a true record (copy herewith – white paper)

6. EXCLUSION OF PRESS AND PUBLIC

The Chairman shall propose that the press and public be excluded from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph should apply because the report contains information regarding individuals and the individuals in question are entitled to privacy and there is no overriding public interest that requires the disclosure of personal information relating to those individuals, nor their identities. Consequently the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7. APPOINTING A CORPORATE DIRECTOR

To interview one applicant for the post – subject to the outcome of the Assessment Centre.

CHIEF OFFICERS APPOINTMENTS COMMITTEE, 27.06.13

Present: Councillor Linda W. Jones (Chair)

Councillors: Dyfed Edwards, Trevor Edwards, Jean Forsyth, Sian Gwenllian, Peredur Jenkins, Eric M. Jones, Angela Russell, R.H. Wyn Williams

Also Present: Harry Thomas (Chief Executive), Dilys Phillips (Head of Democracy and Legal Department), Geraint Owen (Senior Manager – Human Resources) and Gwyn Parry Williams (Members' Support and Scrutiny Officer).

Apologies: Councillors Stephen Churchman, Alwyn Gruffydd, Liz Saville Roberts, Dyfrig Siencyn

Illness

Best wishes were sent to Councillor Alwyn Gruffydd following his recent operation.

1. CHAIR

RESOLVED to re-elect Councillor Linda W. Jones as Chair of the Committee for 2013/14.

2. VICE-CHAIR

RESOLVED to re-elect Councillor Alwyn Gruffydd as Vice-chair of the Committee for 2013/14.

3. DECLARATION OF PERSONAL INTEREST

The Chief Executive declared a personal interest in the Chief Executive's Pay Policy as it affected him.

The officer was of the opinion that it was a prejudicial interest, and he withdrew from the meeting during the discussion on the matter.

4. MINUTES

The Chair signed the minutes of the previous meeting of this committee held on 13 February 2013 as a true record.

Matter Arising – Chief Executive's Pay Policy

A member noted that at the last meeting reference was made to the need to review the Chief Executive's Pay Policy and asked what the latest situation was in relation to holding a meeting of this committee to consider it.

In response, the Head of Democracy and Legal Department noted that the Welsh Government was currently considering Chief Executives' pay which

would have an effect on this and suggested that the matter should be discussed at the suitable time. Members agreed with this.

5. EXCLUSION OF PRESS AND PUBLIC

RESOLVED to exclude the press and public from the meeting during the discussion on the following item because of the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph applies because the report contains information relating to specific individuals and those individuals have a right to privacy. There is no public interest that calls for disclosing personal information regarding individuals or for them to be identified. Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6. SHORTLIST FOR APPOINTING A CORPORATE DIRECTOR

The Senior Manager – Human Resources reported that three applications for the post had been received but that one candidate had withdrawn his application later as he did not comply with the post's linguistic requirements.

The two applications received were outlined and members considered the candidates for the post.

RESOLVED

a) To place one person on the shortlist.

(At this point Councillor Linda W. Jones left the meeting. As the Vice-chair was not present, Councillor Peredur Jenkins was elected Chair for the remainder of the meeting.)

b) To note that it was agreed not to place the second candidate on the shortlist as members felt that there was not enough connection between the candidate's apparent career history, experience and competencies with the post in question.

c) To hold an Assessment Centre for the one candidate on the shortlist focusing on the strategic and corporate elements of the post only which will reduce the cost for the Council.

At the end of the meeting, possible questions to ask at the interview were considered, and it was decided that four of the nine questions would be adequate.

The meeting commenced at 3.00pm and concluded at 4.00pm.